



## Dual Enrollment Request Form

For a list of all dual enrollment courses offered, consult your high school counselor. For concurrent courses, consult the Lander University Course Catalog and course list at [www.lander.edu/catalog](http://www.lander.edu/catalog). Please note that requests for concurrent courses must be approved through the University before a student will be enrolled in the course.

*Student Name:* \_\_\_\_\_ *Date of Birth:* \_\_\_\_/\_\_\_\_/\_\_\_\_

*Personal Email Address:* \_\_\_\_\_ *Current High School:* \_\_\_\_\_

*Upcoming Classification: JR or SR* *Current Weighted GPA:* \_\_\_\_\_

Semester Requesting Dual Enrollment: Fall (August-December) 20____ or Spring (January-April) 20____			
Course Abbreviation/Title (Ex. ENGL 101)	Preferred Days/Times/Blocks (Ex. MWF 8-9)	Online or Traditional/On-Campus	CRN (For DE Office)

**Agreements & Permissions**

*Please read the following statement carefully and sign the designated line. The student will not be accepted into Dual Enrollment until all signatures have been collected.*

We are requesting permission for this student to pursue Dual/Concurrent Enrollment at Lander University and understand that:

- The grade earned in these courses will become part of both the student's high school and college transcripts.
- The student is required to buy textbooks and supplies for these courses, as well as meet all deadlines for registration and tuition payment.
- The student gives the high school permission to release test scores, transcripts, and immunization records to Lander University.
- The student gives Lander University permission to share information with the high school and student's guardian while the student is enrolled in Dual Enrollment.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
High School Counselor Print

\_\_\_\_\_  
Date

\_\_\_\_\_  
High School Counselor Signature

\_\_\_\_\_  
Date

**TO BE COMPLETED BY OFFICE OF DUAL ENROLLMENT IN PROCESSING**

\_\_\_\_\_  
Processed By

\_\_\_\_\_  
Date

Questions? Visit [www.lander.edu/DE](http://www.lander.edu/DE) or contact the Office of Dual Enrollment at (864)-388-8802 or email [dualenrollment@lander.edu](mailto:dualenrollment@lander.edu)

# LANDER UNIVERSITY DUAL ENROLLMENT

## Qualifying Students

- Must be a rising high school Junior or Senior
- Must have a minimum weighted GPA of 3.25

## Admissions Checklist

- Apply to Lander as a Non-Degree Seeking Student
  - Dual Enrollment students are required to submit a new application every academic year they plan to enroll in courses.
- Submit a current official high school transcript
  - With each application, Dual Enrollment students must submit an updated high school transcript.
- Submit immunization records
  - Dual Enrollment students taking courses on Lander's campus must submit a copy of their immunization records - only required with initial application.
- Submit Dual Enrollment request form
  - Dual Enrollment request form must be completed for each semester a student plans to enroll in courses.
  - Form must be signed by student, parent/guardian, and high school counselor/administrative official before processing.

## Selecting Courses

- Students should consider what colleges they are interested in attending.
- Research programs of study at institutions of interest and review program requirements.
- Use resources like [www.sctrac.org](http://www.sctrac.org) to determine what courses from Lander may transfer to the institution of interest.
- Confer with high school counselor to decide what courses will assist with earning required high school credits.
- Visit [www.lander.edu](http://www.lander.edu) and navigate to Academics -> Search For Courses to determine what courses Lander is offering for the desired semester of enrollment.
- Include all relevant information regarding courses on the Dual Enrollment request form.

## Registering for Courses

- Admissions checklist must be complete prior to enrolling in courses.
- Students can request to meet with the Director of Dual Enrollment to confirm specific course dates and times.
- Once admitted and processed, the Office of Dual Enrollment will enroll students in their Lander coursework.
- Course schedules can be updated and changed up until the first Friday that Lander courses begin for the desired semester.
- Students can withdraw from Lander courses and receive a grade of "W" on their Lander transcript, however they should confer with their high school counselor on the impact to their high school transcript and GPA. In some cases, the student may receive a grade of "WF" on their high school transcript, thus impacting their high school GPA and potential scholarship eligibility.

## Additional Dual Enrollment Information

- SAT and ACT scores are NOT required for the 2026-2027 academic year.
- Lander Dual Enrollment courses are free up to six (6) credit hours for the Fall and Spring semester only. Additional hours over six (6) credit hours in the Fall and Spring semesters are \$100 per credit hour.
- Lab science courses require a lab fee and are the responsibility of the student.
- Cost of required textbooks/materials is the responsibility of the student.
- Dual Enrollment students have access to Lander resources like FREE tutoring and academic coaching in the Student Success Center, counseling and health services in the Wellness Center, etc.
- Students must request that an official transcript is sent from Lander to expected college of attendance after courses are complete through the Registrar's Office.

Questions? Visit [www.lander.edu/DE](http://www.lander.edu/DE) or contact the Office of Dual Enrollment at (864)-388-8802 or email [dualenrollment@lander.edu](mailto:dualenrollment@lander.edu)

*Revised Jan 2026*